

August 27, 2014

Hello Studio!

At the beginning of each school year I encourage each of you to re-familiarize yourself with the Studio's policies and procedures and the Studio website (millerviolinstudio.com). Each year I edit/update my policies and procedures so please read them.

All information I distribute to you can be found somewhere on the Studio website. It is meant to be a resource for you and I hope you use it as one. On the main page you will find a list of upcoming events which includes important studio dates (ex. recitals, group events, etc). All Studio policies, as well as current group class and repertoire lists, can be found under the "Teaching Philosophy" and "Studio" tabs. "Calendars and Events" includes a calendar link to my Google calendar. FYI: the Google calendar only shows approximately 1 week of lessons at a time, leaving the following weeks blank. If you are looking at the schedule far in advance, reference either the monthly pdf version of the calendar or the semester calendar.

The biggest change to the calendar this year is that there will no longer be bi-weekly group for violin students Book 4 and above or monthly group for piano students. All other violins will be divided into 2 groups, meeting on Mondays at 6—and meeting all together one Monday a month.

Events planned for this year in addition to our Solo, Group, and Collaboration Recitals are several Nursing Home Concerts, a possible Parent Recital where our talented parents are invited to perform, as well as the production of our first annual Studio Holiday CD, to be released in late November or early December.

In this packet you will find the following:

- a **summary** of all studio policies and procedures and a **contract** stating you have read and agree to all studio policies and procedures
- a Fall/Winter Semester 2014 Winter **Semester Calendar**
- a **Group Class List** for Fall/ Semester 2014
- a **September 2014 Calendar**
- a **Parent Practice Pointers** and **Semester Practice Chart**
- a copy of my **weekly schedule** as well as a **Trade List** to be used when rescheduling students. **THE TRADE LIST IS THE ONLY DOCUMENT THAT WILL NOT BE POSTED ON THE WEBSITE.** You will receive a hard copy of it as well as an email of it. I do not want to post my students' (your) personal information on the website.

Fall/Winter Semester 2014 begins September 2nd. As always, if you have questions, feel free to contact me any time.

Libby

PS—A parking note: please be mindful of the neighbors when parking in front of my house. It is hard for cars and trucks to fit between two cars parked on opposite sides of the street and my across the street neighbors have a hard time getting out of their driveway.